



# AGENDA

## Millard Elementary PTA Meeting (Staff Lunch Room) **Child Care Provided** Tuesday, October 27, 2009, 6:30 pm – 8:30 pm

### Desired Outcomes:

- Review Fall Fundraiser results and discuss impact
- Discuss results of Make-a-Difference Day projects
- Introduce Emergency Preparedness Chair and Safety Committee Actions
- Decide on action regarding Print Reduction Analysis
- Complete officers' reports

<b>I. Call to order – Welcome, Pledge of Allegiance, Introductions, Review Desired Outcomes</b>	
<b>II. Select Time Keeper &amp; Action(s) Recorder</b>	
<b>III. Reading and Approval of the Minutes</b>	5 Minutes
<b>IV. Principal's Report – Ms. Robertson</b>	
<b>V. Teachers' Report - Mrs. Enz</b>	
<b>VI. September 22 Meeting Action Items</b>	20 Minutes
<b>VII. Chair Reports</b>	
<ul style="list-style-type: none"> <li>• Membership Drive Results – Laurie</li> <li>• Apparel Program Results - Laurie</li> <li>• Fall Fund Raiser Results – Valorie</li> <li>• Emergency Preparedness –Safety Committee Parent Rep - Frances</li> <li>• Print Reduction Report – David</li> <li>• Reflections - Becky</li> </ul>	30 Minutes
<b>VIII. October Activities</b>	
<ul style="list-style-type: none"> <li>• Make-a-Difference Day Accomplishments - Valorie</li> <li>• Fall Carnival final preparations - Becky</li> </ul>	15 Minutes
<b>IX. New Business</b>	
<ul style="list-style-type: none"> <li>• Fund Raiser results impact on budget goals - All</li> <li>• November 13 Movie Night; movie Up – Robert Shannon</li> <li>• December Crafts Night – Nanette, Rochelle, Shannon</li> <li>• Winter Social Date change to February 11 for "Take Your Family to School Week" – Shannon, Nanette, Ms. Piper</li> <li>• Yearbook Cover Contest - Becky</li> </ul>	35 Minutes
<b>X. Report of Officers</b>	
<ul style="list-style-type: none"> <li>• Treasurer's</li> <li>• VP's Report – School-Nights-Out, Assemblies</li> <li>• President's Report – Improve Assemble Program Communication-partnership</li> </ul>	10 Minutes
<b>XI. Announcements –</b>	
<b>XII. Bin Items</b>	
<b>XI. Pluses/Deltas</b>	
<b>XII. Adjournment</b>	5 Minutes

Next regular board meeting: November 17, 2009

### Meeting Ground Rules

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|--|---|---|
| 1. Ensure meeting participants are acknowledged and introduced | 4. No side conversations                  | 8. Calls taken outside the meeting room         |
| 2. Disagree respectfully                                       | 5. Hold to two hour meeting rule          | 9. Explain or avoid using jargon                |
| 3. One person speaks at a time                                 | 6. Bring food                             | 10. Criticize (attack) the issue not the person |
|  | 7. Turn cell phone to vibrate or turn off |   |