

## **Health Form, Private Car Permit, Field trip Permit, etc...**

The Coronado Theatre Department and our Thespian Society are highly involved in Thespian Conferences, Festivals, and Competitions throughout the year. Students are also involved in recruitment for our program by traveling to other schools. In order to ensure that kids have all necessary paperwork for festivals and trips, we ask that you fill out field trip permits, private car permits and health forms now so preparation for such event is more efficient.

**Students are asked to provide their own transportation to and from Thespian events, college auditions, after school rehearsals, and recruitment trips. We ask that you sign a private car permit for students to be able to drive themselves or be driven by parents. When filling out the purpose for the private car permit, please write for Thespian Events.**

Medical forms are necessary for the safety of your child at these events in the rare case of injury or sickness as well as for anyone enrolled in a technical theatre class. We want to ensure your child's safety and be prepared for any circumstance.

Two Student Contracts have been included for Production participation. These apply to both class productions and after school productions. These should be filled out by both the parent and the student to ensure that everyone is aware of the expectations for any performance.

There is a \$20 course fee for all Theater Classes.

In addition, if your child is enrolled in the Technical Theatre Class, there is a safety contract that must be signed and a \$30 course fee for materials and tech shirt for the year.

Thank you so much for your help in keeping things organized and more efficient for our department. I appreciate your support.

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You have been given several forms to sign so I have provided you with a small checklist to ensure that you have not missed anything.

**CHECKLIST!** Please make sure the following are all turned in!

Health Form	_____
Private Car Permit	_____
Field Trip Permit	_____
Student Contracts(2)	_____
Movie Permit	_____
Course Fee	_____
Food/Beverage/Gum Policy	_____
Handbook Signature Page	_____
*Tech Safety Contract	_____

## STUDENT/PARENT CONTRACT

*In an effort to ensure a successful production/conference experience, the Coronado High School Theatre Department needs your cooperation. Please read and sign the following to indicate you have read and understood the previous pages rules and regulations as well as this page and to ensure your level of commitment to this production/conference.*

I am fully aware and agree to support the fact that if I, \_\_\_\_\_,  
(Student name)  
am attending a conference, cast in a role, or assigned to a crew for any of the upcoming productions (including class productions), I will be responsible for attending all rehearsals assigned as well as performances, with the exception of the dates indicated on my audition form, dates pre-approved by the director, or in cases of extreme emergency- at which the student will notify the director PRIOR to the scheduled activity. The office number is 799-6800x4097. It is then up to the director's discretion to consider an absence excused or unexcused. This means that any NEW activity, including employment, will come secondary to all scheduled rehearsals and performances. Excessive absences may lead to removal from the production. Under NO circumstances will I miss a technical or dress rehearsal, or a performance. Should I do so, I realize that may reflect upon future casting.

I also agree to arrange all of my own transportation. I am aware that the director will be leaving campus fifteen minutes after the conclusion of rehearsal and cannot be held responsible for students without transportation. Students should not carpool.

I also understand that this student may incur a costume rental fee of approximately \$30.00, which may be refunded after the conclusion of the production as long as the student returns all costume pieces intact or if the student is dismissed from the show or resigns from his part. Students will receive their deposit back once costumes have been cleared from rental agencies.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

I, as the parent/guardian have read and agreed to support the terms of this contract.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

# MEDICAL PERMISSION FORM

(Please print or type)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_ Sex: \_\_\_\_ SSN: \_\_\_\_\_  
Number & Street City State ZIP

## EMERGENCY INFORMATION

Parents' Name(s): \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ or (\_\_\_\_) \_\_\_\_\_

Emergency Contact (if parents cannot be reached): \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Who is responsible for medical payments?  Insurance  Individual

IF INSURED, Medical Insurance Company Name: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_  
Number & Street City State ZIP

Name of Insured: \_\_\_\_\_ SSN of Insured: \_\_\_\_\_

NOTE: Please attach a copy of the insurance card and driver's license of the primary insured person.

## BRIEF MEDICAL HISTORY

Special Health Concerns (allergies, etc.): \_\_\_\_\_

Allergic to any medications?  Yes  No If yes, please list: \_\_\_\_\_

Current Medications: \_\_\_\_\_ Dosage per day: \_\_\_\_\_

NOTE: If you are taking medication regularly, please bring a supply in a labeled container.

Asthma:  yes  no Medication: \_\_\_\_\_

Diabetes:  yes  no Medication: \_\_\_\_\_

Epilepsy:  yes  no Medication: \_\_\_\_\_

Heart:  yes  no Medication: \_\_\_\_\_

Should activity be restricted?  yes  no If yes, please explain: \_\_\_\_\_

Are there any prescription or non-prescription drugs that should NOT be administered? \_\_\_\_\_

The trip advisor(s) may provide my child with:  Tylenol  Advil  Either  Neither

I, the parent or legal guardian of \_\_\_\_\_ (my child), authorize and direct the Clark County School District to obtain medical care for my child in the event such care is reasonably necessary. I understand that, if possible, I will be contacted in the event my child requires medical attention. I grant to a licensed health care provider or accredited hospital permission to perform any reasonably necessary medical and/or surgical procedures that are essential for the treatment of my child and agree to be responsible for payment for such care. I release CCSD, its employees, and agents from any damages, liability, or loss resulting from the exercise of discretion in securing in good faith medical care for my child.

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **PARTICIPATION IN PRODUCTIONS/WORKSHOPS/CONFERENCES**

Various productions, conferences and workshops will be available for all CHS students throughout the year. Because success in theatre demands self-discipline and an educated mind, and because any student who participates in any event represents the CHS Performing Arts Dept, the following criteria must be satisfied in order to be involved and to remain involved in a CHS production or Nevada State Thespian Conference. Please initial each of the following rules that you have read and understood it.

1. \_\_\_\_\_ Each student must adhere to the attendance policy mandated in the student-parent-teacher contract, which must be signed prior to the acceptance of a position. Attendance at rehearsal is mandatory and imperative. No cast member may miss more than one unexcused rehearsal (this includes arriving late/leaving early) or two excused absences. The director will make every effort to accommodate other school related activities as much as possible. Students who are not present for at least 3 class periods may not participate in a rehearsal/performance unless they obtain approval from an administrator. It is the student's responsibility to do so.
2. \_\_\_\_\_ Each student must have at least a 2.0 GPA, as well as a passing grade in every class for the current grading period. This will be verified by In-Touch and periodic printouts and contact with each instructor.
3. \_\_\_\_\_ Each student must show leadership by displaying admirable behavior qualities – building rather than destroying cooperation and productivity. If a student's name appears on the daily addendum under any category other than "Passport," (s)he may be dismissed from the play/workshop.
4. \_\_\_\_\_ Each student must strive for a sound mind and body. Therefore, the illegal use of substances, calls for immediate dismissal from the play/workshop and a Dean's Referral.
5. \_\_\_\_\_ For those advanced students who are required to participate, these rules still apply. If you are dismissed for any reason or violate rules, your grade will be adjusted accordingly. This is also for any student who quits.
6. \_\_\_\_\_ Food/drink/GUM are strictly prohibited in the Theatre/Theatre Areas. This will not only aid in keeping the facility clean, but will alleviate distractions.
7. \_\_\_\_\_ Transportation to and from rehearsals/conferences is the responsibility of the student. Arrangements must be made prior to the day. Failure to plan on your part does not constitute an emergency on someone else's part. A suggestion would be to offer gas money to fellow students/parents who live in your area in exchange for rides.
8. \_\_\_\_\_ Your behavior in class reflects future behavior in a production, therefore students should adhere to all above the above rules at all times so as to set a good example for others and present a trustworthy, hardworking image to be admired.
9. \_\_\_\_\_ Students are responsible for scripts/vocal books. Students returning the scripts/books damaged or failing to return books will be charged for them.

MOVIE PERMISSION SLIP



This year in Theatre we will be studying many styles of Theatre, Performance, Film Styles and Genres. To help express these different styles, I would like to show videos and DVD's of various musicals, movies and plays. I am requesting your permission to allow me to show materials with No rating, G, and PG ratings to your student. I really feel that this will help accurately display the importance of these different styles and help your child appreciate all styles of musical performance and film genres. Please sign this form and return it with your child. If you opt to not allow your child to view these videos, I will give them an alternative assignment in the library on those days.

Thank you,

Kelly Burrows

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Student Name \_\_\_\_\_

I give my permission for my child to view PG material in Theatre

Signature \_\_\_\_\_ Date \_\_\_\_\_

I **do not** give my child permission to view PG material in Theatre

Signature \_\_\_\_\_ Date \_\_\_\_\_



# CORONADO HIGH SCHOOL



## PRIVATE CAR TRIP PERMIT

I give permission for my son/daughter, \_\_\_\_\_ (NAME)

to travel to \_\_\_\_\_ (LOCATION) on the following date(s): \_\_\_\_\_

for the purpose of \_\_\_\_\_

I understand that he/she will be traveling in a private car and will be chaperoned by a Clark County School District employee while at the location listed above.

I further agree to hold the Clark County School District, its employees and agents, harmless of any injury or sickness directly caused by the negligence of persons other than employees or agents of the Clark County School District when such injury or sickness occurs during the aforementioned trip.

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SIGNATURE OF PARENT OR GUARDIAN)

### CLARK COUNTY SCHOOL DISTRICT FIELD TRIP PERMIT

Last Name of Pupil \_\_\_\_\_ First Name \_\_\_\_\_

I request that my child be allowed to participate in an authorized Clark County School District Field Trip. I understand that my child will be chaperoned by a responsible adult while away from the school, who will take reasonable precautions to protect my child from harm and injury.

I understand that this is a supervised activity. In order to maintain order, students will be expected to comply with rules, standards, and instructions for student behavior. I waive and release all claims against Clark County School District employees or their agents arising out of my child's failure to remain under such supervision. If at any time my child's behavior is incompatible with the standard for student behavior, his/her further participation may not be permitted.

In the event that my child is injured, becomes ill, or involved in an accident while away, I understand that the chaperon will seek medical attention for my child, and the school will contact me as soon as possible, and that I will be financially responsible for medical treatment. I further agree to hold the Clark County School District, its employees, and agents harmless for any injury or illness caused by the negligence of persons other than employees or agents of the Clark County School District when such injury or illness occurs during the trip.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Emergency Phone and Name: \_\_\_\_\_

Please note any medical information which would be of help: (i.e., allergies, medications to avoid, current medications, etc.)

Amount Paid: \$ \_\_\_\_\_



**STUDENTS ARE NOT TO HAVE FOOD/CANDY OR BEVERAGES (OTHER THAN WATER) OR CHEW GUM IN CLASS OR IN THE THEATRE (ESPECIALLY ONSTAGE)!  
This applies to rehearsals as well!**

STUDENTS HAVING THESE ITEMS HAVE A CHOICE BETWEEN AN AFTERSCHOOL OR LUNCH DETENTION. STUDENTS THAT ARE CAUGHT REPETITIVELY WILL BE REFERRED TO THE DEAN AND HAVE PARTICIPATION POINTS DEDUCTED.

THE SAME APPLIES FOR STUDENTS USING INAPPROPRIATE LANGUAGE OR GESTURES.



STUDENTS CHEWING ANYTHING DURING A ***PERFORMANCE*** WILL RECEIVE AN AUTOMATIC **50% DEDUCTION** OFF THEIR GRADE FOR THEIR 1<sup>st</sup> OFFENSE AND A **0%F** FOR EACH INCIDENT AFTER.

I have read and understood this policy.

\_\_\_\_\_  
Student Name/Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name/Signature

\_\_\_\_\_  
Date

## TECHNICAL THEATRE COURSE EXPECTATIONS AND SAFETY CONTRACT (In addition to the regular Theatre Course Handbook)

- A. The use of both domestic/professional manual and power tools for the purposes of instruction and theatre set building by the participant includes, but is not limited to power drills, saws, hammers, nails, sewing machines and a hydraulic lift.
- B. The use of such domestic/professional chemicals for the purposes of instruction and theater set building by the participant includes, but is not limited to paint, glue, and paint thinner. The participant should make the instructor aware of any allergies that may be associated with such materials.
- C. The use of physical labor for the purposes of lifting and moving heavy objects by the participant includes but is not limited to flats, platforms, furniture, paint cans, lumber, tools, risers, concert shells stage weights and back drops.
- D. The operation of electronics for the purposes of instruction and performances by participants includes but is not limited to light board, spot lights, microphones, sound boards, fog machines, and portable sound equipment.
- E. Participants will be involved in activities involving the climbing of ladders and stairs as well as the use of catwalks.
- F. The use of safety equipment is mandatory for all participants and includes, but is not limited to goggles and gloves.
- G. Participants will be trained on the safety and use of all equipment used in this class. Students will adhere to all safety instructions and regulations.
- H. It is understood that if a student endangers him/herself, other students or the teacher by failing to follow instructions or safety regulations, the student will be placed on probation from participation in the class and immediately referred to the Dean's Office.
- I. All students are required to work on after school productions and Saturday Crew Calls. Hours are set according to class. Advanced techs are required to run all concerts and events in the theatre.
- J. All advanced techs are required to attend the NV State Thespians Tech Conference (Sept 22, 2007).
- K. Students are not to be in the tech booth without permission. This includes after school events as well as during class.
- L. There is no food or drink allowed in any area of the theatre or booth other than water. Students caught will deal with consequences and if needed a dean's referral.
- M. No flip-flops in the Theatre Shoppe or when building onstage. Being barefoot is FORBIDDEN! Students will lose participation points for the day.
- N. All advanced students are required to compete at the NV Thespians Regional and State Individual Events.
- O. All techs must wear a CHS technical crew shirt as their uniform for school productions, concerts and events that are being worked. (One shirt is included in course fees.) This is to help identify technicians for advisors and administration. Not being dressed for such events will be reflected upon their grades.

Student Name \_\_\_\_\_ Class Period \_\_\_\_\_

Yes, I have read and fully understand the Technical Theatre Course Expectations and Safety Contract and agree to abide by the stipulations set forth.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Course Fee Paid (\$30) Y \_\_\_\_\_ N \_\_\_\_\_

Please return to Mrs. Burrows with Theatre Handbook signed paperwork

**Please sign the following and return it immediately to the Theatre instructor along with the performance contracts, health form, permits, and PG permission slip.**

Student Name \_\_\_\_\_ Theatre Class Period \_\_\_\_\_

**Yes I have thoroughly read and fully understand the Theatre Course Handbook.**

\_\_\_\_\_  
**Signature of Parent**                      Date  
Date

\_\_\_\_\_  
**Signature of Student**

**Course Fee Theater \$20** \_\_\_\_\_

**Tech Theater \$30** \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

E-mail \_\_\_\_\_



I am interested in assisting the following areas:

- \_\_\_\_\_ Organize and arrange Guest Speakers, Field Trips, etc.
- \_\_\_\_\_ I can sew and help with making costumes!!!
- \_\_\_\_\_ Backstage assistant during productions.
- \_\_\_\_\_ I can help you build sets, paint, etc.
- \_\_\_\_\_ I can feed the cast/crew on Saturday rehearsals and extended rehearsals!
- \_\_\_\_\_ I have a truck and can transport lumber, tools, materials!
- \_\_\_\_\_ I know influential people who can give you MONEY, free tickets, donate raffle items, donate equipment, etc.
- \_\_\_\_\_ I can help publicize your show with magazines, newspapers, radios, TV.
- \_\_\_\_\_ I can help find vendors to take out advertisements in your play programs.
- \_\_\_\_\_ I can donate concessions for productions! (water, cookies, candy, etc...)
- \_\_\_\_\_ I can supervise the concession stand/box office during productions while Drama Club members work.
- \_\_\_\_\_ I can volunteer to chaperone Thespian events.