

Journalism II

Mrs. Hernandez

Course Scope:

This one year course is designed for the study and practice of the basic elements of journalism with major emphasis in news gathering, writing, layout, and dissemination of news through mass media. Students will be required to participate in the production of a newspaper. This course will fulfill either the third or fourth English credit or one of the elective credits for graduation.

Textbooks: *The Newspaper Designer's Handbook* by Tim Harrower.

Pre-Requisites: Two years of English

Course Goals:

1. Recognize and apply the basic elements of the news, news value, and vocabulary specific to journalistic writing.
2. Understand the various duties in news organizations.
3. Identify and utilize various news sources.
4. Recognize the components of and write quality news, feature, editorial, and sports appropriate to purpose and audience.
5. Formulate research questions; use a variety of sources to obtain information, weighs the evidence, draw valid conclusions, and present finds.
6. Apply interview techniques and skills.
7. Determine the authenticity and relevance of researched material.
8. Use quoted and research material appropriately.
9. Understand the ramifications of press law and ethics.
10. Practice layout and editing skills.
11. Explore the use of photography in journalism.
12. Produce newspapers using desktop publishing.
13. Apply the writing process (prewriting, drafting, responding/sharing, revising, editing and evaluating.)
14. Respond to the ideas and writing of others with respect and honesty.
15. Examine the writing of professional journalists as models for writing.
16. Write using standard English, grammar, usage, punctuation, capitalization, and spelling.

Course Outline:

Role of the Editor
Desktop Publishing
Editorials
Copy Editing
Advertising
Photography

Sports Writing

Course Information/Assignments/Evaluation:

1. Journalism students will be required to complete news articles for publication. These stories must be completed by the deadline set date. Failure to complete or turn in stories on time will result in loss of or reduction of an assignment grade.
2. If a section editor misses two consecutive deadlines they will be reassigned as a copy editor or headline editor for the remainder of the quarter. At the end of the quarter there will be a reevaluation and the instructor's decision will be final.
3. Students will also be required to complete the production of the newspaper by the deadline set by Mrs. Hernandez. Failure to finish an assigned section of the news paper or failure to assist in production of the newspaper will result in loss or reduction of an assignment grade.
4. Students will be graded on their care and use of their work station. Students must keep their work station uncluttered, cannot download anything on their computer hard drive, cannot use the newsroom computers to complete and print assignments for another class, or download personal photos, etc.
5. Journalism II student will be required to complete assignments that may require planning, research, and interviewing outside of class. Failure to complete or turn in a production assignment on time will result in loss of or reduction of an assignment grade.
6. Students will be asked to complete special projects that will enhance their journalistic skills. Special projects will be announced in advance. Grade for special projects will fall under the assignment category.
7. Students will be asked to assist in fundraising to raise the money for the printing of the newspaper. It is very costly to print the paper and requires constant fundraising to raise the funds.
8. Testing will be given periodically for assessment purposes. Test dates will be announced and students are responsible to note the date and prepare for the test. If a student misses a test due to absence they must come into class before or after school to make-up the test within three days of the absence.
9. Students will be required to keep a notebook for the class. The notebook will serve as their portfolio. Portfolio assessments will be conducted on a regular basis.
10. Attendance is an essential part of the educational setting and lack thereof can seriously affect your grade. If a student has a time sensitive assignment they must

make arrangements to get the assignment to class by the deadline. They can e-mail the assignment, fax or send the assignment with another student. There are times when an entire page cannot be worked on because a story or photo is missing. (Students can e-mail me at hernamm@interact.ccsd.net or fax the assignment attention to me at 799-3443.)

Make-up Procedures:

When a student is absent, the education experiences lost from class time are irretrievable and the instruction and interaction cannot be duplicated through makeup work (CCSD Regulation 5113). Make up work represents only a portion of the daily grade; for students with approved absences, the substance and grade value of make up work is subject to the teacher's discretion. Student with unapproved absences are entitled to make up work information, but will not receive any credit for participation work due to their truancy.

1. After any absence the student shall be required to initiate contact with school Instructors to obtain appropriate make up work within three school days directly following the students' return.
2. Within three days the student must discuss the missing work before school, or After school. The student must complete and turn in the missing work within three days. The work should be clearly labeled ABSENT on the top of the page.

* Any student exceeding 10 unapproved absences will lose his/her semester credit in this course.

Grading Policy:

Assessments of students' progress will be continuous throughout each quarter. Students' grades will be based on the following point system:

Daily Participation: 25% (punctuality, preparedness to work and conduct)

Homework/class work: 40%

Tests/quizzes: 35%

There will be no late work accepted. A student may turn in an assignment early, by the end of the day on the due date, or by 6 P.M. via e-mail on the due date. (My e-mail address is hernamm@interact.ccsd.net) This applies to non-deadline assignments.

Students' grades will be calculated with the following formula:

Number or points student earned=student percentage/grade

Number of points possible in quarter

The following scale will be used to convert percentage grades into letter grades: A=90-100%, B= 80-89%, C= 70-79%, D= 60-69%, F= <60%.

Semester grades will be based on both quarter grades (40% each) and a semester exam worth 20%.

Classroom Behavior Expectations:

Just a few simple rules:

1. NO FOOD OR DRINK MAY BE SOLD OR CONSUMED IN CLASS
2. NO HEADS DOWN IN CLASS
3. NO LEAVING THE ROOM WITHOUT A SIGNED PLANNER
4. NO HANGING OUT OR LINING UP BY THE DOOR BEFORE THE BELL RINGS
5. NO INTERRUPTING OTHER WHILE THEY ARE TALKING, ONLY APPROPRIATE SCHOOL LANGUAGE WILL BE USED IN THE CLASSROOM

If a student chooses to break one of more of the above rules, the following progressive discipline plan will be followed:

1. Verbal warning
2. Phone call to parent or guardian
3. Referral

If a student is tardy they will sign in and the progressive tardy policy used on campus will apply to the student. The following is the progressive tardy policy:

- 1st tardy = Student/Teacher conference
- 2nd tardy = Phone call home
- 3rd tardy = tardy assignment
- 4th tardy = Phone call home
- 5th tardy = Required Parent Conference

Students will not be allowed to leave the classroom without their news staff pass. The student will also have to sign-out and indicate where they are going and what they will be accomplishing. If a student neglects to follow this procedure they can be marked tardy or truant.

If a student wants to work on their section during another class they must have a signed form from their scheduled classroom teacher stating it okay that they are working in the newsroom. Students may not sacrifice instruction in other classes to complete the newspaper. Students should come in during their lunch, after school, before school, or on the weekends to complete their sections.

Students may not leave the class to go off campus or to take care of personal business. Students are entrusted with the ability to move around campus to complete journalism assignments. Students are NOT allowed to leave the journalism classroom without approval by the instructor. If I cannot locate the student during class they will be marked absent.

Students should expect to work until one minute before the bell rings. They should not pack up until instructed to do so. They should not write on their desk or treat any school district property disrespectfully.

Students are expected to be focused and ready learn at all times. Students completing work for another class will have that work taken away, and I will return it to the teacher that assigned it.

Students should not be writing notes during class. I will confiscate all notes and after three notes are collected I will send home a copy of the notes to the parent/guardian.

Suggested Supplies and Miscellaneous:

It is recommended that students obtain a copy of The Newspaper Designer's Handbook 4th edition by Time Harrower.

Students should bring and maintain their own CDs or jump drive to store their work.

Students and Parent/Guardians can check academic on Parent Link. On my teacher Web site there are resources such as: in class work calendar, homework calendar, handouts, notes, PowerPoints, and forms. There will also be times when pictures will be included.