



Notes:



# Kindergarten Handbook

### Schedule

AM Classes 8:00 to 11:20  
Students line up at 7:55  
Kindergarten yard opens at 7:35

PM Classes 11:35 to 2:55  
Students line up at 11:30  
Kindergarten yard opens at 11:20

After the first day of school, only kindergarten students are permitted in the kindergarten yard.



### Late Arrival or Pick-Up

Students arriving after their class has left the playground must stop by the school office (accompanied by an adult) to obtain a tardy slip before being admitted to class. If you are late picking up your child at dismissal time, he/she will be waiting for you in the school office. Please sign the clipboard in the office before leaving with your child.



### Supplies

Please do not send a lunch box to school unless it is needed for daycare. Your child does not need to bring pencils, crayons, or folders from home.



### Toys/Jewelry

Please do not have your child bring toys from home to school unless it is a homework assignment. Please don't attach toys to your child's backpack. Please don't allow your child to wear jewelry to school that is distracting and possibly unsafe.



### Read Aloud Program

During the school year and the vacations, we know that you read to your child for a few minutes each evening. We would like to keep track of this activity with the Read Aloud Program. You will receive a special form at the beginning of each month-- simply write down the titles of the books you read to your child and return it to school at the end of the month. The total number of books read will be tallied at the end of the year.



## **Birthdays and Books**

Birthdays are very special to young children and are lots of fun to share with friends. Since no treats from home are permitted at school, may we suggest that you donate a book to our classroom library? We write your child's name on the bookplate and we'll read it right away. Wrap the book as a gift and your child can open it for us.



This book donated by

## **Donated Items**

These are items we use frequently in the class. We would appreciate any assistance in supplying these items:

- Twist up crayons
- Crayola Markers (8 Bold Colors)
- Avery Labels, 1 X 2 5/8 inches ((8160 or 5160)
- Avery Labels 1/2 X 1 3/4 inches (5267)
- Stickers (without writing)
- Building toys (blocks, Legos, etc.)
- Wooden puzzles
- Treasure box gifts (small toys, pencils, etc.)
- Zip-loc bags (any size)

## Rainy Day Arrival/Dismissal

### Arrival AM Classes

7:35 to 7:55 Wait in the Multipurpose Room

### Arrival PM Classes

11:20 Wait in the upper pod (double doors north of office doors)

### Dismissal All Classes

Room 1 and 2 dismiss through the single door next to the main lobby doors

Rooms 6 will dismiss through the primary computer pod doors



# Book Clubs

During the school year, you will have the opportunity to order books. Book Clubs offer quality literature at very reasonable prices. We order from the book clubs about every four or five weeks.



### Clothing

Remember that children are very active during the day. Our classroom activities include indoor and outdoor time and often children work on the floor. Encourage your child to wear comfortable clothing to school. Please remember to send your child in appropriate closed toe shoes.

\*\*\*Please label sweaters, sweat-shirts, coats, and hats with your child's name.



### Recess/Snack

The students will have a short recess every day. A healthy drink in a disposable container which your child can open independently may be sent to school. 100% juice drinks are suggested. (No soda please.) Your child may also bring one healthy snack item in a disposable bag.



For...

- Sending your child to school on time
- Making sure that he/she is well-rested
- Calling the attendance line or sending a note when your child is absent

### Parent Conferences

We will have two scheduled conferences during the school year. If you have any questions or concerns at other times, please feel free to send a note or call the office to arrange a meeting.

It is very important to maintain contact between the home and the school. We welcome the opportunity to discuss your child with you!



### Report Cards

Each child receives three report cards during the school year. A handbook is available that explains the Saugus Union School District report card in detail.

The report card reflects your child's progress during the year. You are always welcome to discuss your child's progress with his/her teacher.

Children are assessed formally and informally in various content areas during the school year. We always share these results with you. Assessment is an on-going procedure and should not be viewed with alarm. Rather it is a positive indicator of your child's progress in Kindergarten.